



Minnesota Counties Computer Cooperative

100 Empire Drive, Suite 201
St Paul MN 55103-1845

Phone (651) 917-6969
Fax (651) 917 6989
Website: mnccc.org

(Revised 8/21/09)

CamaUSA USER GROUP ENHANCEMENT/CHANGE REQUEST FORM

Adopted by MCCC CamaUSA Committee / / :

- All enhancement/change requests are to be sent to MCCC (email Lisa@mnccc.org)
- MCCC will forward to ACS
- ACS will assign an enhancement/change number
- ACS will return enhancement/change request with number to MCCC
- MCCC will forward enhancement/change request to the CamaUSA Advisory Committee

(CamaUSA Advisory Committee meets quarterly)

DATE OF REQUEST

(1) COUNTY NAME:

(2) INDIVIDUAL SUBMITTING REQUEST:

(3) EMAIL:

PHONE:

(4) REQUESTED DELIVERY DATE:

(5) CHANGE FOR CURRENT YEAR ONLY OR PERMANENT CHANGE?

(6) SIGNATURE OF CamaUSA USER GROUP DELEGATE

(7) WHY IS THIS CHANGE NEEDED? (Legislation, usability, additional functionality, other?)

(8) IS THIS A MANDATED CHANGE? YES NO
(Provide Statute or Rule requiring.)

(9) WHAT NEW FUNCTIONALITY OR CHANGE TO EXISTING FUNCTIONALITY IS BEING REQUESTED?

(10) WHAT IS THE DESIRED RESULT OF THIS CHANGE?

(11) WHAT PART OF SYSTEM WILL BE CHANGED? (Be specific and list all screens, reports and/or functions, including the number of the report, form, screen, etc.)

(12) WILL THIS CHANGE REQUIRE NEW USER DOCUMENTATION?

(13) WHAT IS YOUR SUGGESTED SOLUTION? (Be specific. If new edits are requested, identify the specific fields and the edits. If a change is being requested to a report or screen, attach an existing copy and identify the desired changes. If a new report or screen is requested, provide a layout. Also specify any sort sequences or selection options desired.)

(14) ADDITIONAL INFORMATION: (What are the benefits of this change? Who benefits from the change? Any other information that will be helpful to the committee in reviewing this request?)

Approved/Denied for Design and Estimate by ACS

Chair, CamaUSA Advisory Committee:

Date: